



CLINICAL PROGRAM GUIDE FOR DHCC CLINICAL FACILITIES

GUIDELINE

Department: Facility Licensing Department

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GUIDELINE – Clinical Program Guide for DHCC Clinical Facilities

Introduction

Dubai Healthcare City Authority – Regulatory (DHCR) regulates and licenses healthcare facilities licensed with Dubai Healthcare City Authority (DHCA). This guideline has been prepared to define the minimum requirements to prepare a complete clinical program to be reviewed by the Dubai Healthcare City Authority at the time of application. This document should be read in conjunction with the

- **Commercial Services Licensing Regulation**
- **Rule 1 – Concerning Permitted Activities and Licensing Categories for Dubai Healthcare City and**
- **Other Federal Laws, Rules, Standards or Guidelines as applicable**

which can be accessed/downloaded from the Dubai Healthcare City Authority - Regulator website at

<https://dhcc.ae/regulations/dhca-governance-laws>

1. PURPOSE

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| 1.1 | To set the minimum details to be included in the business plan for the proposed facility / activity. |
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2. SCOPE OF APPLICATION

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| 2.1 | This guideline communicates to business partners the minimum requirements to apply for a new specialty or to add a new activity to provide any service under the Healthcare segment. |
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3. APPLICABLE

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| 3.1 | All business partners intending to add a new specialty or service to their existing COP, under the jurisdiction of DHCA. |
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4. CLINICAL PROGRAM DETAILS

4.1 Executive Summary

4.1.1 The Clinical Business Program:

- 4.1.1.1 **Brief description on the proposed healthcare operation:** Treatment, therapies, procedures and/or services to be offered (Include the link and/or references; international approvals and/or certifications)
- 4.1.1.2 **Support activities** if applicable (in house lab / pharmacy) etc.
- 4.1.1.3 **Target population and applicable conditions:** State projected number(s) and target patient population/types for first 3 years of operations.
- 4.1.1.4 **Examination /Treatment / Consultation Rooms.** Planned number of clinical areas. State if to be phased in and if so timelines of each phase.



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	<p>4.1.1.5 Healthcare Professionals: State the credentials and projected minimum and maximum number of Healthcare Professionals by type and specialty. Medical Director/ Clinical Manager's area of expertise and experience</p> <p>4.1.1.6 Products to be used if applicable (supplied from outside or inside the country; to be produced at the planned facility, etc.). Include supplier information and the UAE MOHAP product Registration Number and accreditation of the supplier.</p> <p>4.1.1.7 Equipment to be used if applicable (supplied from outside or inside the country; to be produced at the planned facility, etc.). Include supplier information and the UAE MOHAP product Registration Number and accreditation of the supplier.</p> <p>4.1.1.8 Process Flow</p> <p>4.1.1.9 Risk Management: Describe major risks associated with the healthcare operations within setting up your clinical facility and steps that will be taken to mitigate such risks.</p> <p>4.1.1.10 Quality Assurance: Describe methods or means that may be employed to assure quality of care and patient safety within your clinical facility.</p> <p>4.1.1.11 Supporting Document: You may provide any additional comments or materials in support of this application.</p>
4.1.2	<p>Strategic Alliances</p> <p>Does the company have a strategic alliance? Please provide the details of the partner and the nature of the alliance (Including the risk and opportunities of this alliance).</p>
4.1.3	<p>Unique features or proprietary aspects of Product</p> <p>How is your products and services unique? What is the differentiator of your products and services compared to competitors?</p>
4.1.4	<p>Other details as required</p>

5- DEFINITIONS

5.1	DHCA. Dubai Healthcare City Authority
5.2	DHCR. Dubai Healthcare City Authority- Regulatory
5.3	DHCC. Dubai Healthcare City
5.4	UAE. United Arab Emirates
5.5	MOHAP. Ministry of Health and Prevention